



Academy of Arts  
in Banská Bystrica  
→ Faculty  
of Performing  
Arts

**Academy of Arts in Banská Bystrica**

Kollárova 22, 974 01 Banská Bystrica

College ID: 31094970

**Faculty of Performing Arts**

Kollárova 22

974 01 Banská Bystrica

# **DESCRIPTION OF THE STUDY PROGRAMME**

## **COMPOSITION**

### **Bachelor's degree**

## 1. BASIC INFORMATION ABOUT THE STUDY PROGRAMME

The university's body for approving the study programme: the Accreditation Council of the Academy  
of Arts (hereinafter referred to as  
„AR AU")

Joint Programme Board for  
Bachelor's and Master's Degree  
Programmes of the Faculty of  
Performing Arts (hereinafter referred  
to as "SPR FMU")

Date of approval of the study programme or modification of the study programme: AR AU.....  
SPR FMU  
12.04.2022

Name of the study programme:	Composition
Number according to the register of study programmes:	101090
Degree of higher education:	First
ISCED-F education level code:	645
Place(s) of the study programme implementation:	Banská Bystrica, 974 01
Name and number of the field of study:	ART/ 8202
ISCED-F department/discipline codes <sup>1</sup> :	0215
Type of study programme:	Academically oriented, artistic
Academic degree awarded:	Bachelor (Bc.)
Form of study <sup>2</sup> :	Full-time
Language or languages of the study programme <sup>3</sup> :	Slovak
Standard length of studies expressed in academic years:	three years
Capacity of the study programme (planned number of students):	
actual number of applicants: 2022/2023	0
Total number of students:	9

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<sup>1</sup> According to the International Standard Classification of Education. Fields of Education and Practice 2013.

<sup>2</sup> Pursuant to Section 60 of Act No. 131/2002 Coll. on Higher Education.

<sup>3</sup> Languages in which all learning outcomes are achieved, all related subjects of the study programme and the state examination are carried out. The College shall separately indicate information on the possibility of studying partial units/subjects in other languages in section 4 of the description.

## 2. GRADUATE PROFILE AND LEARNING OBJECTIVES

*The college will describe the learning objectives of the program of study as the student's abilities at the time of completion of the program of study and the major learning outcomes*

### **Graduate of the Bachelor's degree programme in Composition:**

- has a wide range of practical and theoretical knowledge in the field of music composition,
- can apply the acquired (practical and theoretical) knowledge in the creation of their own musical work,
- is sufficiently oriented in the theory and history of composition and is able to use this knowledge adequately in his/her own compositional practice at the level of Bachelor's degree,
- knows how to work adequately with professional literature (both domestic and foreign language), to search for and obtain relevant professional information in order to develop knowledge in their own field,
- is capable of appropriate music-theoretical reflection and verbal interpretation of his/her own work.

A detailed structure of the learning outcomes is contained in the Annex Course Information Sheets.

## 3. GRADUATE EMPLOYMENT

*The college indicates the occupations for which the graduate is prepared at the time of graduation and the potential of the study programme in terms of graduate employment.*

### **a) Graduate of the Bachelor's degree programme in Composition:**

- acquires the competence to exercise the profession of music composer at the level of bachelor degree,
- is able to work independently in the field of music creation,
- has all the prerequisites to keep in touch with the development of musical art, to take and present positions in the field of musical culture and to continue his/her own professional development,
- for a full university qualification, it is necessary to obtain a second university degree and to complete additional teacher training; if the student has completed an artistic secondary conservatory music education, he or she can also apply as a teacher at a primary school,
- after successful completion of the entrance examinations, may continue in the master's degree in a related study programme.

b) Successful graduates who have found employment in various artistic and educational institutions include:

Branislav Hollý,	founder of Artkin Metro and OZ LampART, Trenčín
Lucia Koňakovská,	active as a composer, teacher at the Jozef Kresánek Music School, Bratislava
Jozef Nomülner,	active as a composer <a href="http://www.jozefnomulner.sk/indexsk.html">http://www.jozefnomulner.sk/indexsk.html</a>
Peter Špilák,	University lecturer, FMU AU Banská Bystrica
Jaroslav Hruška,	active as a composer in the field of popular music, pianist, singer and organizer of musical ensembles
Marek Spusta,	active as a composer
Martin Jánošík,	active as a composer, pedagogue at ZUŠ Banská Štiavnica
Ján Králik,	active as a composer, teacher at the Handlová Music School
Kraus Róbert,	active as a composer, university teacher, HUAJA Banská Štiavnica

Fekiačová- Skruteková Zdenka, active as a composer, teacher at the ZUŠ Svetozár Stračina, Detva

Paluchová Anna, active as a composer, teacher at FMU AU, ZUŠ Jana Cikker, Banská Bystrica

Katarína Málíková, active as a composer, winner of the Radio Head Awards

Vladimír Homola, active as a composer, member of SEUK, teacher at the Sklenárová Music School, Bratislava

Tomáš Nezkusil, active as a composer

Jakub Laco, active as a composer, internal doctoral student of FMU AU, member of the Banská Bystrica Garrison Music - author of many compositions for this ensemble

### **Employers' assessment of the quality of the study programme, employability and success rate of graduates**

According to the description of the field of study (point 3), the study programmes in the field of Arts do not require an opinion on the prerequisite for the application of graduates of the study programme in practice and thus also the evaluation of the quality of the study programme by employers.

#### 4. STRUCTURE AND CONTENT OF THE STUDY PROGRAMME <sup>4</sup>

*The college will describe the rules for curriculum formation in the curriculum .*

When creating the recommended study plans in the Composition study programme, the Academy of Arts based on the relevant documents and laws that profile the graduate of the first degree study programme in accordance with the relevant level of the National Qualification Framework (Decree No.244/2019 Coll. 131/2002 Coll. on Higher Education as amended, Decree No. 614/2002 Coll. on the credit system of studies, Act No. 269/2018 Coll. on Quality Assurance of Higher Education as amended, and from the internal documents of the Academy of Arts.

The school also followed the following rules when drawing up the curriculum and plans:

- Profile subjects are provided by teaching staff with the title of associate professor or professor at the appropriate post.
- The credit allocation respects the importance of the subjects, i.e. the least number of credits is given to elective and selection subjects and the most to profile and compulsory subjects.
- Learning outcomes within individual courses reflect the allocated credit allocation.
- Subjects and their definition reflect the profile of the graduate.
- The complexity of the learning objectives corresponds to the Bachelor's degree.
- The study according to the recommended study plan in terms of time intensity corresponds to the work of a student in the range of 1800 hours per academic year, including independent creative activity and independent study; which means 30 hours per credit.

The recommended curriculum is designed to ensure that every student has the opportunity to meet the requirements for successful completion of studies of the standard length. The recommended study plan is published by the faculty no later than the beginning of the enrolment of courses in the relevant academic year. Flexibility in the curriculum is ensured by allowing multiple paths in study through an extensive offer of compulsory elective courses and the possibility to choose elective courses.

The study plan (except for the form of assessment of study results) is drawn up by the student himself/herself or in cooperation with the study department in accordance with Section 51 (2) and (4) (g) of the Higher Education Act and in accordance with the AU Study Regulations; the study plan of a student consisting of different subjects is generally drawn up for one academic year. It specifies the time and content sequence of courses and the forms of assessment of learning outcomes.

The study plan of each student is created within the framework of the specified rules and in accordance with the FMU AU Study Regulations.

The organisation of studies is based on the credit system of studies in accordance with *Decree No. 614/2002 Coll. on the Credit System of Studies* (ECTS). Each subject, the completion of which is evaluated, is assigned a number of credits in the study programme, which the student will receive after its successful completion. One credit corresponds to 30 hours of work, including independent study and independent creative activity. The standard workload of a full-time student for the whole academic year is expressed as 60 credits (30 credits per semester). Credits earned for courses taken are cumulative over the period of time in which the student was enrolled in one degree programme.

The study programme *Composition* has a standard length of study of 3 years in the 1st cycle of higher education in the field of study Arts. The study programme is implemented only in full-time form by the full-time method, which consists in teaching in direct contact between the teacher and the student. In rare cases, distance learning is also possible.

The study is primarily based on the student's practical compositional work, from the conception to the final piece of music, usually presented publicly. Throughout the educational process, emphasis is placed primarily on the creative component of the creative process. Lectures and profile courses are taught by university teachers holding the post of associate professor or professor. Other lectures of the specialisation are also given by assistant professors with a third-level university degree. In addition to professors and associate professors, seminars and tutorials are conducted by assistant professors, assistants, lecturers and full-time students in the third cycle programme.

The educational process is primarily aimed at the development of talent in the form of practical and theoretical teaching of students, which primarily requires an individual form of teaching. Its quality is ensured mainly by prominent, internationally recognised artistic personalities with a rich artistic and creative activity, who - taking into account the requirements and needs of practice - prepare artists for their professional career. The specificity of the high-level artistic educational process lies in the rich offer of pedagogically and concert active personalities within the specialisation of the given study programme, which on the one hand ensures the diversity of methodological approaches to teaching in the given specialisation, on the other hand the necessary competition and quality guarantee. At the same time, several of the teachers are active in artistic practice or hold various positions in cultural and artistic institutions, while their artistic-pedagogical training ensures the growth of new quality artists. Part of the artistic-educational process is regular concert performances of musical works by students and teachers in internal (at the FMU AU) and external concert events at home and abroad. In the implementation of this goal, FMU AU closely cooperates with domestic organisations and institutions of artistic and cultural practice (theatres, music ensembles, radio, television, etc.), and also establishes and develops cooperation with partner schools and international institutions abroad. Students in a given artistic programme thus gain the necessary practice for later work as performers.

The main objectives of the school include the provision of exchange study stays abroad (also under the ERASMUS programme), the organisation of various courses, practical seminars, competitions and other events that contribute to improving the quality of the education provided.

The structure of the courses of the *Composition* study programme guarantees students an education that is in line with the content of the study field of *Art* for the 1st stage of the Bachelor's degree.

#### **b) Recommended study plans for individual study pathways**

In the recommended curriculum, the faculty advises students in which part of their studies they should take the individual courses of the study programme.

The study programme is a set of courses consisting of educational activities, which are mainly lectures, seminars, exercises, final thesis, artistic performance and state examination. Their combinations, sets of rules and requirements are designed in such a way that successful completion of these learning activities enables the student to acquire all the competences defined by his/her profile and thus to obtain a higher education qualification of a given level.

The recommended study plan (hereinafter referred to as the RSP) is designed so that by completing it the student meets the conditions for successful completion of studies within the

standard length of study. By structuring the FTP, the faculty recommends to the student which courses he/she should take when in order to achieve the efficiency and content logic of the FTP. Subjects included in the SP are divided into:

- *Compulsory subjects (PP)* - their completion is a condition for successful completion of part or the entire study programme.
- *Compulsory elective courses (PVP)* - a condition for successful completion of part or the entire study programme is the completion of a specified number of these courses according to the student's choice in the structure determined by the study programme.
- *Optional subjects (OP)* - are other subjects in the study programme that the student has the opportunity to enrol in order to complement his/her study focus and to obtain a sufficient number of credits in the relevant part of the study.

In terms of the continuity of subjects, the study programme contains only:

- subjects without continuity - and thus enrolment in such a subject is not conditional on the completion of another subject.

The subjects included in the ESL are divided into three basic blocks.

**Block A - Compulsory subjects** - subjects with the greatest weight on the student's profiling. The block includes 13 subjects, 8 of which are profile subjects, including the state examination subjects.

These subjects contribute most significantly to the competence development of the graduate profile. These subjects are both practical and theoretical in nature. This subject structure is justified by the fact that the profile emphasises the graduate's orientation in composition also through theoretical knowledge.

Profile subjects:

*Composition I 1-6* (the most important profiling subject also at the second level of higher education, which the student encounters during all six semesters,

*Composition Seminar I 1-6*

*Study of scores 1-3*

*Theory of Composition I 1-6*

*Vocal and instrumental typesetting 1-5*

*Fundamentals of Conducting and Conducting Ensembles 1-3* (an important course because of the expansion of the graduate's competency profile to include the skills of working with artistic ensembles. The subject has an overlap into performing arts).

Other compulsory subjects - non-professional are:

*History of Music 1-6*

*Musical Analysis 1-5*

*Piano practice 1-6*

*Bachelor thesis seminar*

*Seminar for theoretical written theses 1-3*

*Solfeggio 1-4*

The compulsory profile subjects include **block A1 - state examination subjects**.

This block contains:

- *Defence of Bachelor's thesis and artistic performance*
- *Theory and History of Composition*

The results of the individual components of the state examination will test the student's comprehensive performance standards (cognitive, psychomotor, affective).

The elaboration and defence of the final thesis is the end of the Bachelor's studies. By defending the Bachelor's thesis and artistic performance, the student demonstrates the ability to work creatively in the field of study within which he/she is studying the study programme.

The next group of subjects is **Block B - compulsory elective subjects - of professional focus**. Block B is divided into block b1, which contains 6 subjects. These subjects are defined as subjects of professional practice.

The above subjects suitably complement the graduate's profiling.

The subjects are:

*Music-theoretical practices 1-4*

*Music journalism/criticism 1-4*

*Preparation of art grants and projects 1-2*

*Creating an artistic portfolio 1-6*

*Basics of working with notation programs 1-2*

A subset of Block B are courses tied to the opportunity to perform in a musical ensemble. The student has a choice of two ensembles - **COMPOST I - practice of contemporary ensemble playing I-VI**, or performance in a **Chamber Vocal Ensemble**. Both courses are linked to the graduate's profile, gaining experience with ensemble ensembles, appropriately complementing the profile courses in content focused on gaining skills with leadership, ensemble organization and principles of communication. These subjects broaden the competence profile as well as the graduate's employment opportunities.

The compulsory elective subjects also include **block B1 - Compulsory elective subjects - languages**. The student has a choice of two languages:

*Foreign language - English, Italian*. Courses are aimed at developing general language skills with an emphasis on professional musical terminology. These subjects develop primarily transferable competences.

The last group consists of subjects of **Block C - Elective subjects**. By selecting them, the student has the opportunity to expand his/her prophylactic subject portfolio. Subjects are divided into subjects of musical orientation, but also subjects of non-musical orientation. All these subjects adequately complement the content of the compulsory subjects and contribute to both professional and general knowledge in the field of study.

**180 credits are required for proper graduation.**

**Teaching of profile subjects is provided by tenured associate professors or professors who are recognised experts in the field.**

[Recommended study plan of the study programme Composition](#)



## Conditions for completing the individual parts of the study programme

*The university shall indicate the number of credits required for the proper completion of studies and other conditions that the student must fulfil in the course of studying the study programme and for its proper completion, including the conditions of state examinations.*

### c) The number of credits required for regular graduation and other conditions for regular graduation

- Number of credits required for the proper completion of the study (to complete the part of the study after each semester): **180** in the structure: 30+30+30+30+30+30+30

**Other conditions that must be fulfilled** by the student during the course of his/her studies and for its proper completion are:

- completion of all compulsory courses,
- the achievement of the specified minimum number of credits for compulsory elective courses according to the given study plan,
- attainment of a specified minimum number of credits for elective courses according to the given study programme,
- successful completion of the state examination in the subject Theory of Music Composition with the overall grade "passed",
- the condition of admission to the state examination is the submission of the bachelor's artistic performance in PDF format and the bachelor's written thesis.

### Ordinary completion of studies

- The study is properly completed by graduation according to the relevant study programme. The date of completion of studies shall be the date on which the last of the conditions prescribed for the proper completion of studies of a given study programme is fulfilled.
- The study according to the study programme may not exceed its standard length (Section 51(4)(h) of the Higher Education Act) by more than two years.
- Proof of the proper completion of studies of an accredited study programme and of the acquisition of the relevant academic degree is a university diploma, a certificate of state examinations and a supplement to the diploma.

**In addition to the regular completion of studies, the study also ends with:**

- (a) by dropping out,
- (b) failure to complete the studies within the time limit determined pursuant to section 65(2) of the Higher Education Act,
- (c) expulsion from studies for failure to meet the requirements arising from the study regulations of the faculty and the study programme,
- (d) expulsion from studies pursuant to Section 72(2)(c) of the Higher Education Act,
- (e) cancellation of a study programme pursuant to Section 87(2) of the Higher Education Act if the student does not accept the faculty's offer to continue his/her studies in another study programme,
- (f) if the student fails to appear for enrolment in the next period of study after a written notice within ten working days of receipt of the notice, or fails to appear for re-enrolment after an interruption in the period of study,
- (g) death of the student.

### **The date of graduation is:**

- a) according to Article 14, paragraph 1, letter a) of the Study Regulations, the date on which the faculty receives the student's written declaration of withdrawal from studies,
- (b) pursuant to Article 14(1)(b) of the Study Regulations, the end of the academic year in which the student should have completed his or her higher education studies,
- (c) pursuant to Article 14(1)(c) and (d) of the Study Regulations, the date on which the decision on exclusion from studies became final,
- (d) pursuant to Article 14(1)(e) of the Regulations, the date on which the College has notified the cancellation of the programme of study,
- (e) pursuant to Article 14(1)(f) of the Regulations, the date by which the student should have enrolled for the next period of study or should have re-enrolled after an interruption.

*For each curriculum, the college shall indicate the requirements for completion of each part of the curriculum and the student's progression through the curriculum in the structure:*

- for compulsory subjects: **112** / 63,33 % (20+20+20+19+19+14);
- for compulsory elective subjects: **48** / 26,66 % (8+8+8+8+8+8+8);
- for elective subjects: **12** / 6,66 % (2+2+2+3+3+3+0);
- for the defence of bachelor thesis and artistic performance: **4** / 2,22%
- State examination in Theory and History of Composition: **4** / 2,22 %
- number of credits required for the proper completion of studies for artistic performances other than the final thesis in artistic study programmes: **84** / 46.66 %.

### **d) Rules for the verification of learning outcomes**

*The college will describe the rules for verifying learning outcomes and student assessment and the options for corrective procedures against this assessment.*

- The conditions for completing the course and its assessment are set by the course teacher in accordance with the course content and the course information sheet. The conditions are determined mainly by: the criteria for passing the course, the content and scope of the work to be completed, attendance, recommended readings and the conditions for completion - the date of the examination, the method of assessment and the form of presentation.
- At the beginning of the semester, the teacher is obliged to acquaint students with the content, objectives and conditions of their course.
- The language of instruction is Slovak.
- Attendance is compulsory in the sense that it is the responsibility of each teacher to determine the extent of compulsory attendance for an individual or the whole group (if the teacher does not require 100% attendance, a minimum attendance requirement must be determined).
- The scope and content of the student's responsibilities will be defined by the instructor at the first meeting of the semester, with the instructor determining the content and scope of individual preparation. Failure to do so means that attendance is compulsory in its entirety.
- If for any reason a student misses more instruction than the instructor has specified or any amount of instruction specified by the instructor, it is within the sole discretion of the instructor to determine, taking into account the nature of the course and the extent of the absence, whether the student may take the course. This is considered a failure to meet the passing grade and a failure of the course.

## Rules for student assessment

- The evaluation of the student's learning achievements in the course of studying the subject is carried out mainly:
  - (a) continuous monitoring of learning outcomes during the teaching part of a given period of study,
  - (b) an examination for the period of study.
- Completion of the course is assessed by a grade. The grade reflects the quality of the acquisition of knowledge or skills in accordance with the aim of the course as stated in the course information sheet (Article 2(13)).
- The marking is based on a grading scale consisting of six grading levels:
  - a) A (100 % - 94 %) - excellent (outstanding results) = 1
  - b) B (93% - 87%) - Very good (above average results) = 1.5
  - c) C (86% - 80%) - good (average results) = 2
  - (d) D (79% - 73%) - satisfactory (acceptable results) = 2.5
  - (e) E (72 % - 65 %) - sufficient (results only meet the minimum criteria) = 3
  - f) FX (64% and below) - Inadequate (results do not meet even the minimum criteria) = 4
- A student will receive credit for a course if his/her performance has been graded at any of the grading levels from A to E.
- For selected courses, the faculty may decide that they will not be assessed by a grade and determine other criteria for their successful completion as conditions for obtaining credits.

### Methods of assessing student learning outcomes in the course of studying the subject

Within the study of the subject, **continuous monitoring of learning outcomes** is carried out during the teaching part of the study period. In particular, class attendance, work in progress, assignments, participation in workshops, written tests, assignments for independent work, term papers, etc. are checked and evaluated.

The main assessment is:

- *oral examination* for the given period of study; (in the case of composition, this is the submission of the composition in the form of a score in a pdf file and its colloquial evaluation)
- In the case of theoretical subjects, the (*oral examination, written, etc.*) assessment is at the end of the semester.

### Ordinary examination dates

- The dates of the examinations shall be announced by the examiner not later than fourteen days before the beginning of the examination period.
- The examiner has the right to limit the number of examinees on each date, but must do so when the examination dates are announced; failure to do so means that the number of examinees is not limited.
- Every student is obliged to register with the examiner for the examination or to withdraw from it. If a student has failed to attend an examination for serious reasons, he/she may excuse his/her absence from the assessment to the examiner within five days after the assessment date.
- If a student fails to appear for an examination for reasons other than serious ones, or if he/she fails to excuse his/her absence, the student is graded with the classification grade FX.
- If the examination consists of two or more parts and the student passes one part of the examination and fails the other part, the teacher may require the student to take only one part of the examination in a make-up examination.
- The results of the examination are entered by the subject teachers into the Academic Information System (AIS) within 5 days of the examination.

## Remedial deadlines for course assessment

- Make-up dates are set in the examination period by the academic year timetable.
- A student who has not fulfilled the conditions of the interim assessment specified in the course information sheet or has not fulfilled the conditions for the end of the semester, which he/she received from the teacher at the beginning of the semester, cannot take the exam for the period or cannot participate in the evaluation of term papers, is evaluated with a grade FX without the right to a remedial term.
- A student who has been evaluated in a course with a grade of FX or has failed in professional and theoretical courses (except for the final thesis) has the right to one remedial term if he/she fulfils the conditions of the interim evaluation.
- If a student has been assessed with a grade of FX in *Composition*, he/she is entitled to one make-up term, provided that he/she has met the requirements of the interim assessment.
- When re-enrolling in any course, a student is entitled to only one remedial term under the same conditions.
- At the student's request, the examiner will allow a make-up examination even if the student has passed the regular examination date. In this case, the grade of the examination in the regular term shall be changed to FX.

### Options for corrective procedures against valuation

- The board examination takes place at the request of the student, who has the right to request it before a board composed of university teachers appointed by the person responsible for the implementation, development and quality of the study programme.
- At the request of the student or the examiner, the Dean of the Faculty may, in exceptional cases, determine the holding of a regular or remedial examination before an examination board appointed by him/her. In this case, the examination shall be open to the public and the chair of the examination board shall be obliged to notify the original examiner in advance of the date of the examination, even if he or she is not a member of the board.
- Failure to attend an assessment on any of the announced dates in a given academic year shall be graded with a classification grade of FX.

### Assessment of the quality of learning outcomes

- For the evaluation of a student's overall academic performance in a defined period, a weighted academic average is used as a criterion for evaluating the quality of the student's academic performance, which is calculated by adding the products of the number of credits and the numerical evaluation according to Article 9(3) of the Regulations for all courses enrolled by the student in the period under evaluation and dividing the result by the total number of credits enrolled by the student for the period under evaluation.
- A grade of 4 will be included in the weighted grade point average for courses taken and not completed.
- If a student does not attend the regular examination date for serious reasons (health), he/she has the right to one alternative date.
- The overall evaluation of the study is carried out after fulfilling all the obligations prescribed by the study programme and successful completion of the state examinations by degree level:
  - a) passed with distinction,
  - b) prospered
- A student is graded "passed with distinction" if his/her weighted study average for the entire study is not higher than 1.10, he/she has not been graded with grade E sufficiently during the study, and he/she has been graded with grade A (1) in the defence of the final artistic performance and the written final thesis and in the state examinations, with the possibility of an

exception of one grading with grade B (1.5), unless this grading is related to the profiling subject - artistic performance. In all other cases, the student shall be graded 'pass'.

- Learning outcomes are entered into the Academic Information System (AIS).
- For outstanding results achieved during studies, the student may be awarded the Dean of the Faculty Award or the Rector's Award of the Academy of Arts in Banská Bystrica.

#### **e) Conditions for the recognition of studies or part of studies**

FMU AU provides the student with the opportunity to accept credits for courses taken in previous studies. The procedure for recognition of credits for courses taken in previous studies is mainly initiated in the following cases:

- a) when the student has completed his/her studies or part of them at another HEI (outside mobility);
  - b) when a student has had an interruption in his/her studies, he/she continues normally after the interruption (the interruption can be for a maximum of two years);
  - c) when a student transfers from one SP to another SP within FMU AU or AU faculties;
  - d) after dropping out and after re-admission.
- On the day of enrolment, a student applying for recognition of credits from previous studies shall apply in writing to the Dean of the FMU AU through the Study Department for permission to initiate the procedure for recognition of credits obtained in previous studies.
  - He/she shall submit relevant evidence of previous studies and the courses and credits taken therein - confirmation of attendance at the school, a transcript of courses and credits taken, certified by the study department of the university from which he/she completed his/her original studies - with the application.
  - The dean or vice-dean for studies will assess the student's application and decide whether or not to allow the student to have courses and credits from previous studies accepted.
  - In the event that a student will be allowed to accept courses and credits earned in previous studies, the study department will ask the heads of the departments in which the study program or part of the study program is conducted to identify courses in the current study program that may be accepted as identical or compatible. Credits for courses from the programme of study in which the student is currently studying may be accepted and should be cumulative and should approximate, but not exceed, the number of credits earned in previous studies. Within 10 days, the Head of Department and the person responsible for the programme of study will draw up a comparison table, which will be agreed by signature and handed over to the Study Department.
  - On the basis of the transcript thus obtained, the study department will enter the recognised courses and credits in the student's enrolment sheet and in the AIS within the enrolment deadline for the given academic year. In addition to these recognised courses, the student may enrol in courses from the programme of study under the conditions specified in the Regulations of Study.

Clarifying provisions:

1. Only a student who has achieved a B.Sc. in the original study programme can apply for such a promotion. study at least 2/3 of the cumulative value of credits (minimum 120 credits).

2. Credits for courses that a student requests to have credits accepted must not have a date on the transcript older than 3 years and it is recommended that only credits that have been graded A, B, or C be accepted.
3. Other exceptional cases of recognition of credits are assessed individually by the teacher who is responsible for the subject.
4. The person in charge of the study programme or the head of the department has the possibility to request other information and materials from the student, such as Course Information Sheets or descriptions of study programmes, etc.

#### f) Topics of final theses of the Composition study programme

##### **Bachelor theses for the academic year 2021/2022**

Title: *"Analysis of the song cycle by F. Schubert Winter Path"*  
 Head: KRÁK Egon (prof., PhDr., ArtD.)

Title: *'Representation of emotions in film music'*  
 Head: DIDI Vojtech (prof., PaedDr., MgA., Mgr.)

#### g) Rules for assigning, processing, opposing, defending and evaluating final theses in the study programme

- The thesis topics are published by the thesis supervisors at the end of the summer semester on the homepage of the faculty and at the beginning of the winter semester of AR they are filled in an electronic document in the AIS2 system.
- Supervisors of the final theses in the Bachelor's study programme are teachers of profile artistic subjects working in the study programme or teachers of professional artistic subjects who have completed the 3rd degree of study.
- The student must choose the assignment of the final bachelor's thesis within the required deadline - no later than 10 October of the academic year in which he/she is to complete his/her studies.
- ***Bachelor's thesis*** - the student has to demonstrate mastery of the basics of theory and professional terminology, standard scientific and artistic methods and the level of knowledge, skills and knowledge acquired during the studies. The thesis demonstrates the ability to collect, process and interpret knowledge on the subject in the form of an independent professional work in terms of content and form. It may have elements of originality, summarisation and compilation. It has a pragmatic character. The length of the thesis is 30 pages, i.e. 54 000 characters including spaces.
- ***An undergraduate artistic performance*** is an artistic work submitted in the form of a score of at least 15 minutes. However, the concretization and content of the artwork is individual, usually it is a work of a larger chamber or orchestral character.
- The structure and scope of the final thesis is determined by the FMU Methodological Guidelines for Final Theses and Directive No. 100/2014 on the basic requirements of final theses at the AU in Banská Bystrica.  
 The final bachelor's thesis will be prepared by the student under the supervision of the thesis supervisor. UV usually under the guidance of the teacher of the profile subject composition.

### **Rules for thesis processing in the study programme**

- The complete Bachelor's thesis (artistic work - score and written thesis) must be submitted no later than the deadline specified in the Faculty's timetable for the given academic year. If the student fails to submit the thesis by the deadline, he/she cannot participate in the thesis defence.
- Before submitting the thesis to the study department, the student submits the thesis for inspection to the person in charge - the thesis supervisor. Authorized persons will check the compliance with the chosen topic, the conformity of the printed and electronic versions, as well as the formal requirements resulting from the current directive and methodological guidelines of the faculty.
- The supervisor of the thesis is responsible for the completeness of the thesis, compliance with the chosen topic, the conformity of the printed and electronic versions, as well as the formal requirements. The supervisor of the artistic work supervises the observance of the set scope of the UD as well as its artistic quality.

### **Rules for opposing final theses in the study programme**

- The written part of the thesis and the score is submitted to the opponent/opponents for review through the faculty's study department no later than 25 calendar days before the set date for the defense of the thesis and the artistic work.
- The thesis supervisor and the opponent will prepare a written opinion on the thesis and the artwork, defined by a prescribed structured form with the thesis evaluation criteria in AiS2, in which they comment on each part of the thesis separately. They evaluate it in terms of content, form, contribution of the thesis and its applicability in practice. In the case of the artistic part, the tectonics, musical form, and instrumentation of the musical work are evaluated.
- The student who has prepared the thesis has the right to get acquainted with the opinion of the opponent and the supervisor of the thesis and the artwork via AiS2 at least five calendar days before the set date of the thesis defence.
- If the thesis supervisor grades the thesis with a grade of FX, the student will not be admitted to the defence and is obliged to revise the thesis according to the instructions of the thesis supervisor.  
If the student has been graded FX in the opinion of the opponent of the thesis and has received a grade in the range of A-E from the supervisor of the thesis, the student will participate in the defence.

### **Rules for the defence and evaluation of theses in the study programme**

- The student presents the artistic and written part of the bachelor thesis at its public defence.
- The defence of the Bachelor's thesis and artistic work is a state examination, it takes place in the form of a presentation of the written and artistic part of the thesis and a debate before a committee appointed by the dean, which has at least four members.
- It is composed of at least one university teacher holding the position of associate professor or professor, university teachers in the position of assistant professor (§ 75 (8) of the Act) with a third-level university degree and other experts approved by the FMU Arts Council. The examination board for the state examinations shall have at least four members. The decision of the commission on the results of the defence of the final thesis and the artistic work shall be made in closed session. The proceedings and the

announcement of the results shall be public. The defence of the thesis and the work of art in the first cycle of studies shall be graded A-FX.

Part of the state examination is the completion of the course Theory of Composition, by which the student demonstrates theoretical knowledge in the field of creation and historical aspects of the development of compositional art.

#### **h) Opportunities and procedures for participation in student mobility**

The Academy of Arts supports individual student mobility in the framework of internationalisation. This priority is enshrined in the Erasmus+ Policy Statement (Overall Strategy) ([https://www.aku.sk/images/Menu/Erasmus/erasmus\\_policy\\_statement\\_academy\\_of\\_arts\\_in\\_banska\\_bystrica.pdf](https://www.aku.sk/images/Menu/Erasmus/erasmus_policy_statement_academy_of_arts_in_banska_bystrica.pdf)) and in the Strategic Objectives of the ECHE Charter 2021-2027 ([https://www.aku.sk/images/Menu/Erasmus/strategie\\_ciele\\_eche%202021-2027.pdf](https://www.aku.sk/images/Menu/Erasmus/strategie_ciele_eche%202021-2027.pdf)) at AU.

The AU also supports the recognition of blended and virtual mobilities that comply with applicable domestic and European legislation. The following inter-institutional agreements are in place at the Faculty of Performing Arts:

([https://www.aku.sk/images/Menu/Erasmus/Partnerske\\_institucie/Zoznam\\_platnych\\_Inter\\_instutucion\\_alnych\\_zmluv\\_pre\\_akademicky\\_rok\\_2021\\_2022.pdf](https://www.aku.sk/images/Menu/Erasmus/Partnerske_institucie/Zoznam_platnych_Inter_instutucion_alnych_zmluv_pre_akademicky_rok_2021_2022.pdf)).

FMU AU also offers internships. Mobility and study abroad opportunities are posted on the school's website and are regularly updated. Students are assisted in the planning and implementation of mobility by the Faculty Erasmus+ Coordinator Faculty Erasmus+ Coordinator PaedDr. Michal Marko, PhD. (e-mail: [michal.marko@aku.sk](mailto:michal.marko@aku.sk)), or by the Institutional Erasmus+ Coordinator PaedDr. Peter Vitko (tel: +421 48 4320 127; e-mail: [peter.vitko@aku.sk](mailto:peter.vitko@aku.sk)). The administration of student mobility is the responsibility of Ing. Marta Bakaljarová (tel: +421 48 4320 126; e-mail: [marta.bakaljarova@aku.sk](mailto:marta.bakaljarova@aku.sk)).

#### **i) Academic Ethics and Consequences Policy**

Issues and problems regarding the observance of academic ethics by students and staff are dealt with by the Ethics Committee.

Students are governed by a binding document, the AU Student Code of Conduct.

1. Each AU student shall respect ethical and moral principles and standards of conduct, i.e.
  - a) fully respects the principles of humanism, humanity, freedom, democracy and by its actions subscribes to the observance of moral principles and ethical principles,
  - b) has regard for the safety, health and welfare of the community, other students and others affected by his/her actions,
  - c) bears legal, professional and moral responsibility for his/her own actions,
  - d) participates in the formation of good interpersonal relations without discrimination on the grounds of age, gender, sexual orientation, marital or family status, race, colour, disability, language, political or other opinion, membership of a national minority, religion or belief, trade union activity, national or social origin, property, birth or other status, or on the grounds of notification of crime or other antisocial activity,
  - e) actively opposes extremist manifestations,
  - f) Respects and treats all persons, teachers and students with respect, honoring the principles of collegiality and academic cooperation,
  - g) Respects academic freedoms, freedom of thought, critical thinking, freedom of expression, freedom of independent creation and research, freedom of exchange of ideas, freedom to research and publish the results of research,
  - h) acts openly, honestly and fairly and has exemplary behaviour,



- i) does not commit personal humiliation, immoral behaviour and coercion, intimidation, ridicule, psychological or physical violence, harassment,
  - j) strives for his/her personal growth with the aim of becoming a well-rounded person both professionally and ethically,
  - k) does not commit fraudulent behaviour and abuse of other students,
  - l) shall not abuse his/her own position or position in the organisational structure for personal or third-party benefit, and shall refuse any benefits that might arise from a familial or other relationship with a teacher or AU employee,
  - m) rejects all forms of corruption.
2. Every AU student in the field of educational activities:
- a) considers educational activity as a means of acquiring the knowledge, skills and competences necessary for the further development of society and the formation of one's personality,
  - b) Recognizes that higher education is a challenging, creative learning process of equal participants that requires mutual respect between teachers and students,
  - c) is aware of his/her right to quality education and uses the period of study for personal and qualification growth, takes responsibility for the learning process, is responsible for achieving his/her own results in the educational process and for presenting these results,
  - d) actively participates in the educational process, contributes to improving its quality, cooperates with other students to improve its quality and helps other students to improve their results within their capabilities,
  - e) respects the integrity of the personality of other students, co-creates a positive and creative atmosphere in the educational process and beyond, does not disparage the results of the work of other students or teachers,
  - f) avoid cheating, use of illegal materials in examinations, unethical practices (writing off, cheating, aiding and abetting cheating) and unfair attitudes to study that would bring the academic environment into disrepute,
  - g) does not cooperate with others on tests, exams, assignments, projects, and other assignments without the permission of the instructor,
  - h) does not submit parts or all of a thesis that has been prepared for another course without prior permission of the instructor and standard reference to the original thesis,
  - i) does not use private modern means in the immediate classroom, during exams or consultations without prior permission of the teacher,
  - j) does not interfere with the course of teaching by late arrivals to class, meets the deadlines for the submission of theoretical work and practical assignments, meets the deadlines set by the study department,
  - k) acts according to the instructions of the study department and according to the applicable provisions and guidelines in terms of participation in enrolment, examinations and defences.
3. Each student in the field of research, scientific research, artistic and creative activity:
- a) considers scientific research, artistic and creative activity as a means of raising the level of knowledge and cultural heritage,
  - b) is aware of and takes responsibility for the originality and objectivity of his/her own creative work, does not commit plagiarism and does not pass off someone else's work as his/her own,
  - c) is open to professional discussion, communicates in a factual and open manner, and encourages creative dialogue,

- d) is not biased, is responsible for the credibility, originality and results of his/her work and is responsible for the correctness of the interpretation of the results of his/her own creative work, is responsible for the appropriateness, accuracy and objectivity of the methods used and ensures that the results are not distorted,
  - e) document the outputs of the work and archive them carefully and judiciously in accordance with FAIR data management principles (discoverability, accessibility, interoperability and reusability),
  - f) he publishes the results of his artistic activity only if he himself has achieved them or has made a significant contribution to their realisation,
  - g) builds its scientific, artistic and creative activity on the current developments in its field of study,
  - h) works with verified facts on the basis of scientific research activities and considers the disclosure of the results of his/her scientific, artistic and creative activities to be self-evident under the conditions customary in his/her field of study,
  - i) adheres to the specific rules of professional ethics of each field of study,
  - j) ensures correctness in the application and transfer of technology,
  - k) rejects and does not tolerate the creation of fabricated results and their recording as if they were real (fabrication), the manipulation of research material, equipment or processes, or the unjustified alteration, omission or deletion of data or results (falsification), or the literal or modified appropriation of another person's thoughts, ideas or research results and their presentation or publication without adequate acknowledgement of the relationship to the original source (plagiarism), and respects the ethical principles of research work,
  - l) takes care to correct subsequently identified erroneous data, results or conclusions at the same level of publication as originally submitted.
4. Each student in publishing the results of creative activity:
- a) publishes the results of its creative work transparently, accurately, openly and honestly, striving to make the results of its publicly supported work publicly available,
  - b) sign the results of their work, documents and works with their name and indicate the names of colleagues who have contributed to the results, mentioning FMU AU and their department,
  - c) respects copyrights, acts in accordance with the applicable rules for the protection of intellectual property, does not publish in an untrustworthy manner,
  - d) the thesis respects that the thesis must not unlawfully interfere with the rights or legally protected interests of third parties, in particular it must not violate the intellectual property rights of a third party or unlawfully deal with classified information or personal data, confidential information or trade secrets of a third party.
5. Each student in the performance of other activities:
- a) is aware of the possibility to vote and stand for election to AU and AU faculties' self-governing bodies,
  - b) resolve problems arising as a matter of priority with its legally elected representatives in the bodies of the academic self-government,
  - c) Distances itself from the spread of hoaxes and conspiracy theories that are based on the ideas of individuals,
  - d) takes special care of environmental protection, participates in the dissemination of environmental education,
  - e) extracurricular activities are carried out beyond the scope of his/her regular study duties in such a way that they do not jeopardize or conflict with the scope and quality of his/her academic performance at the individual faculties of AU,

- f) contributes to the development of AU and the society in which we live,
- g) Act in a representative manner, use his/her skills, knowledge, experience and abilities to promote the reputation of the AU, take pride in his/her affiliation with the AU and its constituent parts, act at all times in such a way as to preserve the respectability and high social credit of the AU and its departments, protect the name and reputation of the AU in the eyes of the professional and lay public, and refrain from any action that would in any way damage the reputation of the AU and its constituent parts.

Conduct that is inconsistent with the principles of academic ethics is detrimental to the interests of the Academy of Arts and may be subject to consequences in accordance with the principles of the AU Ethics Committee. ([AU Ethics Committee Statute](#))

<p><b>j) Procedures applicable to students with specific needs</b></p>
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- For students with special needs, the Faculty of Performing Arts follows the Academy of Performing Arts Directive 109 and Procedures Principles for the Provision of Supplies for Students with Special Needs and <https://www.aku.sk/sk/studiumsk/informacie/podmienky-studia-pre-studentov-so-specifickymi-potrebami.html>
- Pursuant to Section 100(2) of Act No. 131/2002 Coll. on Higher Education and on Amendments and Additions to Certain Acts, as amended (hereinafter referred to as "the Act"), a student with specific needs is considered to be a student with: sensory, physical and multiple disabilities; a chronic illness; a health impairment; a mental illness; autism or other developmental disorders; and a learning disability.
- The college provides support services for students with specific needs. The student must request the use of a support service. Based on the student's request, the college will review the student's needs and determine the scope of the support services provided. This is based mainly on medical certificates, statements from a psychologist, speech therapist or special educator.
- Support services are provided mainly in the form of the possibility of using specific educational resources, individual educational approaches, the determination of special conditions for the performance of study duties (without reducing the requirements for study performance), individual approach of university teachers or remission of tuition fees in justified cases, in the case of exceeding the standard length of study (if its extension is due to the specific needs of the student).
- According to Section 100(4) of the Act, a student who agrees to an assessment of his or her specific needs is entitled to support services according to the extent and type of specific need, in particular:
  - ✓ providing the opportunity to use specific educational resources;
  - ✓ individual educational approaches, in particular individual tuition in selected subjects for students with sensory impairments;
  - ✓ special conditions for the performance of study duties without reducing study performance requirements;
  - ✓ individual approach of university teachers;
  - ✓ remission of tuition fees in justified cases, if the study is longer than the standard length of the relevant study programme.
- Details on the minimum entitlements of a student with specific needs to support services according to the type of specific need are set out in the Decree of the Ministry of Education and Science of the Slovak Republic No. 458/2012 Coll. on the minimum entitlements of a

student with specific needs <https://www.slov-lex.sk/pravne-predpisy/SK/ZZ/2012/458/20130901>.

#### **Procedure for a student with specific needs - completing the student application form**

- A student with specific needs who wishes to use support services shall submit a written request for inclusion in the register of students with specific needs to the study department of the relevant faculty of the Academy of Arts. The application form for a student with specific needs for inclusion in the register and specific needs assessment (Annex 1).
- Application form of an applicant with specific needs for modification of the form and manner of the entrance examination taking into account his/her specific needs (Annex 2).
- For the purpose of evaluating their specific needs and the scope of support services for their studies, an applicant with specific needs shall submit in particular: a medical certificate, not older than three months, which is a medical finding, a report on the course and development of the illness and disability or an extract from the medical documentation; a statement from a psychologist, speech therapist or special educator.
- The Dean of the Faculty shall issue a decision on the inclusion of students with specific needs in the register and the granting of appropriate adjustments and support services at AU Banská Bystrica.
- Decision form for inclusion in the register of students with specific needs and the granting of reasonable adjustments and support services at the Academy of Arts in Banská Bystrica (Annex 3). The coordinator is the contact person in charge of dealing with the study of students with specific needs.
- Provides more detailed information on support services for applicants with specific needs.
- Methodological guidance of the Ministry of Education and Science for creating conditions to support students with specific needs at universities  
<https://www.minedu.sk/data/att/13930.pdf>.  
Important links: <https://www.minedu.sk/studium-studentov-so-specifikymi-potrebami/>,  
<https://www.minedu.sk/data/att/4219.pdf>

The coordinator for students with specific needs at the Faculty of Performing Arts is Assoc. Mgr. Zuzana Bouřová, Ph.D., ArtD. +421 48 4320 214 [zuzana.bourova@aku.sk](mailto:zuzana.bourova@aku.sk)

#### **k) Student complaints and appeals procedures**

- One of the most effective mechanisms for students to express their dissatisfaction is through student surveys, where they can point out specific deficiencies in the college's actions or inactions or claim rights they believe have been violated.
- The results of the student survey are evaluated by the Vice-Dean for Educational Activities and Quality and are subsequently reviewed by the Dean's College, which convenes a meeting of the faculty's management with the students. At the meeting, measures are taken to address the reasons for student dissatisfaction. Subsequently, at the next meeting with the students, the faculty management provides feedback to the complainants on the results of the review of the complaints and on the measures taken.
- Another option to address student dissatisfaction is to contact the student representatives in the Faculty Assembly, which then invites members of the faculty management to its

meetings to comment on the suggestions. The Academic Senate of the Faculty then commits the Faculty management to address the reasons for student dissatisfaction.

- In case of dissatisfaction with the way the course is evaluated, the student has the right to request a board examination. The board examination takes place before a committee composed of university teachers appointed by the study programme guarantor.
- At the request of the student or the examiner, the dean may, in exceptional cases, appoint an examination or a make-up examination to be held before a board appointed by the dean. In this case, the examination shall be open to the public and the chair of the examination board shall be obliged to notify the original examiner in advance of the date of the examination, even if he or she is not a member of the board.
- At the student's request, the examiner will allow a make-up examination even if the student has passed the regular examination date. In this case, the grade of the examination in the regular term shall be changed to FX.

## 5. [INFORMATION SHEETS OF SUBJECTS](#)

## 6. [CURRENT ACADEMIC YEAR SCHEDULE](#) AND THE [CURRENT TIMETABLE](#)

## 7. STAFFING OF THE STUDY PROGRAMME

### a) The person responsible for the delivery, development and quality of the study programme

doc. Mgr. MATEJ Daniel, ArtD. (f. m. prof.) [RZVŠ](#) [VUPCH](#) e-mail: [daniel.matej@aku.sk](mailto:daniel.matej@aku.sk)

### b) Persons providing profile subjects of the study programme

#### List and scientific/artistic and pedagogical characteristics of persons providing profile courses of the study programme<sup>5</sup>

prof. Ing. MgA. Ivo MEDEK, Ph.D.	<a href="#">RZVŠ</a> <a href="#">VUPCH</a>	e-mail: <a href="mailto:ivo.medek@aku.sk">ivo.medek@aku.sk</a>
prof. PaedDr. MgA. et Mgr. DIDI Vojtech	<a href="#">RZVŠ</a> <a href="#">VUPCH</a>	E-mail: <a href="mailto:vojtech.didi@aku.sk">vojtech.didi@aku.sk</a>
doc. Mgr. art. Mgr. ŠPILÁK Peter, PhD., ArtD.	<a href="#">RZVŠ</a> <a href="#">VUPCH</a>	e-mail: <a href="mailto:peter.spilak@aku.sk">peter.spilak@aku.sk</a>
doc. Mgr. art. art. TUŽINSKÝ Pavol, ArtD.	<a href="#">RZVŠ</a> <a href="#">VUPCH</a>	e-mail: <a href="mailto:pavol.tuzinsky@aku.sk">pavol.tuzinsky@aku.sk</a>

### c) Reference to the scientific/artistic/pedagogical characteristics of the persons providing the profile courses of the study programme **HYPertext REFERENCE**

doc. Mgr. MATEJ Daniel, ArtD. (f. m. prof.)	<a href="#">VUPCH</a>
prof. Ing. MgA. Ivo MEDEK, Ph.D.	<a href="#">VUPCH</a>
prof. PaedDr. MgA. et Mgr. DIDI Vojtech	<a href="#">VUPCH</a>
doc. Mgr. ŠPILÁK Peter, PhD., ArtD.	<a href="#">VUPCH</a>
doc. Mgr. art. art. TUŽINSKÝ Pavol, ArtD.	<a href="#">VUPCH</a>

<sup>5</sup> \*This person providing profile subjects of the study programme is in a functional position of prof. according to § 77 (2) of the Higher Education Act from 1.10.2022

#### d) List of teachers of the study programme

prof. Ing. MgA. MEDEK Ivo, Ph.D.	e-mail: <a href="mailto:ivo.medek@aku.sk">ivo.medek@aku.sk</a>
prof. PaedDr. MgA. et Mgr. DIDI Vojtech	E-mail: <a href="mailto:vojtech.didi@aku.sk">vojtech.didi@aku.sk</a>
prof. PhDr. KRÁK Egon, ArtD.	e-mail: <a href="mailto:egon.krak@aku.sk">egon.krak@aku.sk</a>
prof. PhDr. MARTINÁKOVÁ Zuzana, PhD.	e-mail: <a href="mailto:zuzana.martinakova@aku.sk">zuzana.martinakova@aku.sk</a>
prof. Mgr. art. art. SEDLICKÝ Štefan, ArtD.	e-mail: <a href="mailto:stefan.sedlicky@aku.sk">stefan.sedlicky@aku.sk</a>
doc. Mgr. MATEJ Daniel, ArtD. (f .m. prof.)*	e-mail: <a href="mailto:daniel.matej@aku.sk">daniel.matej@aku.sk</a>
doc. Mgr. ŠPILÁK Peter, PhD., ArtD.	e-mail: <a href="mailto:peter.spilak@aku.sk">peter.spilak@aku.sk</a>
doc. Mgr. art. art. TUŽINSKÝ Pavol, ArtD.	e-mail: <a href="mailto:pavol.tuzinsky@aku.sk">pavol.tuzinsky@aku.sk</a>
doc. Mgr. art. STRENÁČIKOVÁ Mária, CSc.	e-mail: <a href="mailto:maria.strenacikova@aku.sk">maria.strenacikova@aku.sk</a>
doc. MgA. ŠKVARKOVÁ Jana, ArtD.	e-mail: <a href="mailto:jana.skvarkova@aku.sk">jana.skvarkova@aku.sk</a>
Mgr. art. MIŠKOVIČOVÁ Eva, PhD.	e-mail: <a href="mailto:eva.miskovicova@aku.sk">eva.miskovicova@aku.sk</a>
PhDr. GLOCKOVÁ Mária, PhD.	e-mail: <a href="mailto:maria.glockova@aku.sk">maria.glockova@aku.sk</a>
PaedDr. MARKO Michal, PhD.	e-mail: <a href="mailto:michal.marko@aku.sk">michal.marko@aku.sk</a>
Mgr. RIES Roman	E-mail: <a href="mailto:roman.ries@aku.sk">roman.ries@aku.sk</a>
Mgr. art. LACO Jakub (internal PhD student)	e-mail: <a href="mailto:jakub.laco@aku.sk">jakub.laco@aku.sk</a>

#### e) List of thesis supervisors with assignment to the topics of the currently supervised theses (with contacts)

Head: KRÁK Egon, prof., PhDr., ArtD., e-mail: [egon.krak@aku.sk](mailto:egon.krak@aku.sk)  
Title: "Analysis of the song cycle by F. Schubert Winter Path"

Head: DIDI Vojtech, prof., PaedDr., MgA., Mgr., e-mail: [vojtech.didi@aku.sk](mailto:vojtech.didi@aku.sk)  
Title: 'Representation of emotions in film music'

#### f) Reference to the scientific/artistic and pedagogical characteristics of the thesis supervisors **HYPertext REFERENCE**

[KRAK Egon, prof., PhDr., ArtD.](#),  
[DIDI Vojtech, prof., PaedDr., MgA., Mgr.](#)

#### Student representatives, study advisor and study programme support staff

##### Student Representative:

- Martina Mojžišová, e-mail: [martina.mojzisova@student.aku.sk](mailto:martina.mojzisova@student.aku.sk)

#### h) Study programme advisor

##### Study Officer:

STRMEŇOVÁ Alena e-mail: [alena.strmenova@aku.sk](mailto:alena.strmenova@aku.sk) , tel.: +421 48 4320 214

Consultations will be on an ongoing basis according to the needs of the students. The possibility to consult is in person, by email or by phone .

##### Study Advisor:

- doc. PaedDr. Mgr. Mária Strenáčiková, PhD., e-mail: [maria.strenacikova1@aku.sk](mailto:maria.strenacikova1@aku.sk)
- Mgr. art. Peter Pažický, ArtD.; (f. m. doc.) e-mail: [peter.pazicky@aku.sk](mailto:peter.pazicky@aku.sk)

## i) Other study programme support staff

### Administration:

Iveta MIŠÁNIOVÁ  
BEDECISOVÁ Zuzana

e-mail: [iveta.misaniova@aku.sk](mailto:iveta.misaniova@aku.sk), tel.: +421 48 4320 205  
e-mail: [zuzana.bedecsova@aku.sk](mailto:zuzana.bedecsova@aku.sk), tel.: +421 48 4320 252

### Accommodation desk:

Miriam BĚNUŠOVÁ

e-mail: [miriam.benusova@aku.sk](mailto:miriam.benusova@aku.sk), tel.: + 421 48 4320 445

### ICT staff:

Bc. Igor Naňo

e-mail: [helpdesk@aku.sk](mailto:helpdesk@aku.sk)

Mgr. Tomas Tomasovic

e-mail: [igor.nano@aku.sk](mailto:igor.nano@aku.sk); tel: +421 48 4320 666

AU Academic Library:

e-mail: [tomas.tomasovic@aku.sk](mailto:tomas.tomasovic@aku.sk), tel: +421 48 4320 100

e-mail: [kniznica@aku.sk](mailto:kniznica@aku.sk), tel.: +421 48 43 20 402

## 8. SPATIAL, MATERIAL AND TECHNICAL PROVISION OF THE STUDY PROGRAMME AND SUPPORT

### a) List and characteristics of the study programme classrooms and their technical equipment with assignment to learning outcomes and subject matter

Students' education is provided in the premises of the faculty building, where there are 34 rooms for teaching subjects of individual or collective nature and 2 concert halls.

#### Spatial provision of teaching

The total area of the FMU is 797 m<sup>2</sup>, of which classrooms comprise 583 m<sup>2</sup>, offices (departments, artistic production department, study department and dean's office) 214 m<sup>2</sup>.

There are 3 classrooms defined for the Composition programme, which are sufficiently equipped technologically and instrumentally to fulfil the content of the Composition programme courses.

**The largest classroom is classroom 215**, where most of the teaching takes place. The classroom is equipped with complete ICT technology (computer sets, audio systems, data projector, etc.). A licensed notation programme Sibelius 6 is installed on the PC, which is actively used in lessons by both students and teachers. Students thus acquire literacy in computer notation. This competence is also developed through a course focused on it. Of course, there is internet access, either wired or via wifi.

From the instrument inventory there is a Petrof wing in the classroom. The instrument is used to prepare for composition lessons, as well as for other, mainly practical subjects of the SP - Playing the piano, Study of scores, Fundamentals of conducting, Analysis of compositions, etc.

Other classrooms in which teaching can be carried out in an adequate quality are rooms **213 and 216**.

Both of these rooms are also offices, but due to their technological equipment it is possible to conduct teaching in them. The classrooms, like room 215, are equipped with complete ICT technology, Samsung home cinemas, data projectors and projection screens. Of course, there are musical instruments - pianos. Classroom 213 has a digital piano and classroom 216 has a classical piano.

The specialised artistic workplaces also include two concert halls, which serve to ensure the transfer of the results of education into social practice. In addition to the artistic-pedagogical focus carried out in accordance with Section 39a of the Higher Education Act, they also serve as a communication space with the possibility of public presentation of artistic performances carried out within the framework of the faculty's professional profiling. They provide space for regular presentation of artistic performances

of individual departments, public confrontation of artistic performances of graduates, PhD students and guest artists.

These are the Kuzmány Concert Hall of FMU, the Chamber Concert Hall, the FMU Lecture Hall, which is a renowned concert stage. In addition to concert events directly related to studying at the faculty, performances and festival concerts with domestic and international participation of top artists take place there. At the same time, professional lectures, masterclasses, workshops and international and domestic scientific conferences are organised in the chamber hall.

The technical equipment of the hall is provided with the possibility of video projection for the presentation of professional documents and enables the realization of concert productions in combination with professional lectures and workshops in the field of science and specific research of individual departments of the faculty and partner art higher education institutions.

The second concert hall is the FMU Concert Hall, whose acoustic layout and capacity allows the realization of solo recitals, chamber presentations, as well as artistic productions of the choir and chamber orchestra of the faculty. The presentation space also includes a recording studio.

Other classrooms, in which mainly the teaching of theoretical subjects takes place (classrooms **250, 460, 556**, etc.,

- classroom 250: 473 m<sup>2</sup> , 246 seats, set of wardrobes (sound equipment - 2 independent sound systems, 2 data projectors, 2x electric screen, computer for the teacher, wifi router, overhead projector, electric room blackout, 2x set of blackboards - green, 1x set of blackboards - ceramic),
- classroom 460: 201,3 m<sup>2</sup> , 126 seats, set of wardrobes (sound equipment - 1 independent sound system, 1 data projector, 1x electric screen, computer for the teacher, audio-visual recording equipment, wifi router, overhead projector, electric room blackout, 2x set of blackboards - green, 1x set of blackboards - ceramic, notated ceramic board).

All classrooms, lecture rooms, fully meet the standards for spatial, material and technical provision of the Composition study programme. Teaching is provided in modern premises, technically and technologically fully functionally equipped and also complying with hygiene standards.

Students also have at their disposal the university library with the latest publications, a sheet music archive and currently published periodicals in the field of art, and a whole complex of information systems, which are mostly administered by the university.

<b>b) Access to ILP study literature in the library, access to information databases and other information resources, information technology</b>
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The AU library is an information, bibliographic and advisory workplace for students, PhD students and teachers. The library is equipped with audiovisual and multimedia reproduction equipment, data video projectors, mobile computer sets for video and data projection and TV projection sets. These include large LCD screens, multimedia network players, home theaters, and blue-ray players. The library has 15 terminal workstations with Internet access and print-out facilities, two of which are specially adapted to the needs of visually impaired users. The Academic Library of the Academy of Arts is involved in the KIS3G - Library Information System of the 3rd Generation project and is one of the cooperating entities of the library catalogue available on the Slovak Library portal. The library's online catalogue is accessible via the website: [www.kis3g.sk](http://www.kis3g.sk), <https://chamo.kis3g.sk/search/query?theme=aubb>

The Academic Library of the Academy of Arts is also involved in the project NISPEZ 4 - Information System of Research and Development - Accesses to Databases for the Needs of Research Institutions, which is implemented by the Centre for Scientific and Technical



Information in Slovakia. The strategic objective of the national project is to modernise the national infrastructure for information support of science and innovation in Slovakia as a system solution with a direct impact on increasing the performance and excellence of research and development in Slovakia and economic growth. Within the framework of this project, the following electronic information resources have been made available in the library: Springer Link, Springer eBooks, Springer Nature. The following databases of the GALE publishing house were also made available in the library through the national licence of electronic information resources, coordinated by the Slovak National Library in Martin: Academic Onefile, Custom Journals, General Onefile.

The library collection consists of books, collections, periodicals, special documents (music), audiovisual and electronic documents, electronic information resources, bachelor, diploma and dissertation theses defended at the Academy of Arts. Specialises in literature and documents in the field of dramatic, musical and visual arts. Information about individual library documents is available in the library's online catalogue. The seat of the Academic Library of the Academy of Arts is the building of the Faculty of Dramatic Arts, Horná 95, 974 01 Banská Bystrica.

<b>c) Characteristics and scope of distance learning applied in the study programme with assignment to subjects</b>
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(Procedures for the transition from full-time to distance learning)
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<b>Approaches, e-learning portal manuals. Procedures for the transition from face-to-face to distance learning</b>
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*The Composition* study programme is implemented by the full-time method of teaching. However, it is also prepared in case it is not possible to teach by the full-time method (for example, due to a pandemic). As a matter of priority, the Academy of Arts uses Office 365 Education for distance learning. This service has been evaluated after a thorough assessment as the most comprehensive package of products that enables a teaching and administrative process compatible with other universities. All faculty, staff, and students have established school email accounts and are also required to use school email accounts exclusively for communication. Of the suite, Microsoft Teams is the most utilized service, which allows us to ensure that teams can be quickly formed in which the teaching process takes place. In the teaching process, Microsoft Teams allows you to organize video conferences, assess students, create tests, surveys reflecting the teaching process and other common documents. It also offers the possibility to participate in a common project or secret ballot. It allows students, even in times of coronacrisis (or other epidemics), to work on their individual and school projects, or to collaborate with other students.

In the event of an Office outage, we have a service arrangement with Google, namely Google Education, where we can video conference using Google Meet. Occasionally we supplement the teaching process with online public conferences.

<b>d) Partners of the university in the provision of the educational activities of the study programme and characteristics of their participation</b>
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The partners of the Faculty of Performing Arts of the AU are mainly institutions that significantly participate in the realization of a wide range of artistic activities such as: concerts, workshops, creative and educational stays, discussions with artists and are also active in educational activities.

Currently, the Faculty of Performing Arts has the following partnerships:

Domestic:

Slovak Philharmonic Bratislava, City of Brezno - Synagogue, ŠVK BB - ŠVK, City of Banská Bystrica, Banská Bystrica Self-governing Region, Academy of Arts in Banská Bystrica and Matej Bel University in Banská Bystrica, Spa Sliach, STV BA, workplace BB, CVTI SR Bratislava - Declaration on Strengthening the Culture of Scientific Integrity in Slovakia, Jozef Gregor Tajovský Theatre, RTVS Bratislava, Slovak Doublebass Club Senec, Puppet Theatre at the Crossroads.

Among the foreign partners are mainly art educational institutions with which the faculty has concluded cooperation agreements. Currently, the Faculty has concluded 36 inter-institutional cooperation agreements with schools from Ukraine, the Czech Republic, Poland, Italy, Lithuania, Finland, Spain, Portugal, Slovenia and Iceland.

No less important activities of the faculty are memberships of individual teachers in various domestic and foreign committees, competitions, activities associated with grant activities - FPU, Tatrabanka, KEGA, etc.

#### **e) Characteristics of social, sporting, cultural, spiritual and community facilities**

The creative environment of the Academy of Arts together with many cultural events (exhibitions, concerts and recitals, screenings, performances, etc.) organized at the university as well as at cultural institutions operating in the territory of the regional city of Banská Bystrica (the State Opera, the Dance Studio Theatre, the Puppet Theatre at the Crossroads, the Passage Theatre, etc.), offer students a wealth of opportunities for year-round cultural, spiritual, and social enjoyment. Students of the Academy of Arts regularly participate in charitable and philanthropic events held in the city and the region. There are several public sports facilities in the wider city centre, accessible without restriction or charge (running tracks, online skating track, exercise areas). There is also an artificial climbing wall, open to the general public during the winter season, as well as a renovated swimming pool and a swimming pool with adequate capacity. The nearby mountains (Low Tatras, Veľká Fatra) offer a wide range of possibilities for summer and winter sports (skiing, mountain biking, etc.). In case of favourable weather conditions there is a possibility of free cross-country skiing directly in the town (SNP Park, beach swimming pool area).

#### **f) Opportunities and conditions for students to participate in mobility and internships, application guidelines, rules for recognition of this learning**

**a) The opportunities and conditions for students of the study programme to participate in mobilities and internships** are governed by the AU Erasmus+ mobility guidelines, which are published in a separate section of the AU website dedicated to mobility and study abroad. The promotion of individual mobility is carried out in the framework of internationalisation, which is enshrined in the Erasmus+ Policy Statement (Overall Strategy)

([https://www.aku.sk/images/Menu/Erasmus/erasmus\\_policy\\_statement\\_academy\\_of\\_arts\\_in\\_banska\\_bystrica.pdf](https://www.aku.sk/images/Menu/Erasmus/erasmus_policy_statement_academy_of_arts_in_banska_bystrica.pdf)) and in the Strategic Objectives of the ECHE Charter 2021-2027

([https://www.aku.sk/images/Menu/Erasmus/strategie\\_ciele\\_eche%202021-2027.pdf](https://www.aku.sk/images/Menu/Erasmus/strategie_ciele_eche%202021-2027.pdf)) at AU.

Guidelines and procedures for mobility are published on the school's website

(<https://www.aku.sk/sk/erasmus/zakladne-informacie.html>)

The specific conditions are published in the Erasmus+ Mobility Participation Criteria (<https://www.aku.sk/sk/erasmus/kriteria-ucasti-mobilit.html>).

Students can undertake a study abroad placement at a partner higher education institution. The study abroad placement must be part of the student's degree programme at any level of study. The study abroad placement may also include an internship. This combination creates synergies between academic and professional practice abroad. A student may undertake a study abroad placement at a higher education institution of between 2 months (or one semester or trimester) and 12 months of physical mobility. The same student can receive study or internship grants of a maximum total duration of 12 months for each degree.

**Student mobility - activity study:**

- Mobility takes place on the basis of an inter-institutional agreement between the home and host higher education institutions, which must have been awarded an Erasmus Higher Education Charter.
- A student may undertake a study placement at a partner university, and the study placement must be part of the student's programme of study for a degree at any level of study. The study abroad placement may also include an internship. This combination creates synergies between academic and professional practice abroad. A student may undertake a study abroad placement of between 2 months (or one semester or trimester) and 12 months of physical mobility (including a combined period of internship, if planned). The same student may receive study or internship grants of up to 12 months in total for each degree. During the 1st cycle of studies (Bachelor or equivalent - European Qualifications Framework levels 5 and 6).

**Student mobility - internship activity:**

- The student may undertake an internship (work experience) abroad in a company, organisation or other relevant workplace for a period of 2-12 months of physical mobility. Whenever possible, traineeships should form an integral part of the student's study programme. A student may undertake a mobility placement from the first year of the Bachelor's degree (after the summer semester, subject to participation in an additional selection procedure).
- The duration of the traineeship for recent graduates may be a maximum of 12 months within one degree during which they have applied for the traineeship, while the condition of participation in the selection procedure during their studies at AU BB (in the final year of the degree) must be fulfilled.
- Graduates must apply for the grant while still in college. A recent graduate's internship must be completed no later than one year after graduation.
- Erasmus+ study/internship mobility is open to students registered at a higher education institution and enrolled on a course of study leading to a recognised degree or other recognised qualification at tertiary level (up to and including doctorate level).
- The selection of students for the mobility study/internship is organised by the sending university/AUBB. The selection process must be transparent and fair:
- The Institutional Coordinator for Academic Mobility will regularly organise the selection procedure for the following academic year at least once a year together with the Faculty Coordinators.
- At the selection procedure, it will publicise the study opportunities, funding conditions and acquaint students with the concluded agreements with partner HEIs.

- The Faculty Coordinator, in cooperation with the Study Department, will draw up a ranking according to the published selection criteria (study skills and language competences). The results of the selection procedure will be forwarded to the Erasmus+ Institutional Coordinator's Secretariat.
- The International Relations Officer will invite students to submit the required documents (study contract, acceptance letter, application for academic mobility) according to the published selection criteria (study skills and language competences).
- Completion of the required documents is supported by the Faculty Coordinator who, after completing and checking for completeness, submits them to the Institutional Coordinator for signature. Electronic versions/scans of the signed documents are sent by the Faculty Coordinator to the partner HEI.
- Upon receipt of the confirmed documents, the Faculty Coordinator submits electronic versions of these documents to the International Relations Department.
- The department will enter into a financial aid agreement with the student and inform the student of other obligations and rights (insurance, reporting, student charter).
- The Department shall request the person responsible for publishing contracts in the Central Register of Contracts to publish the financial contract with the mobility participant in the CRZ. The International Relations Officer together with the Faculty Coordinator monitors the student's academic mobility and processes the documents from the academic mobility in paper and electronic form through the European Commission's information systems.
- Academic mobility (start, end and results) is recorded in AiS2 by the study department.

**Opportunities and conditions for participation of students in mobility and internships, guidelines for application, rules for recognition of courses taken during mobility**

- Every student has the right to complete part of his/her studies at another university in Slovakia or within the Erasmus+ programme abroad. The Dean of the faculty gives his/her consent to the study and its timing. The faculty recognises the part of the study abroad in accordance with the European Credit Transfer System (ECTS). If a student has completed part of his/her studies at another higher education institution which has not implemented ECTS, the recognition will be assessed individually by the Vice Dean for Studies and the guarantor of the study programme concerned.
- The selection of students for mobility is governed by the Methodological Guideline for the Implementation of Foreign Mobility of Employees and Students through the ERASMUS+ Programme at the Academy of Arts in Banská Bystrica [https://www.aku.sk/images/Menu/Erasmus/Metodicke\\_usmernenie\\_ERASMUS1.pdf](https://www.aku.sk/images/Menu/Erasmus/Metodicke_usmernenie_ERASMUS1.pdf)
- Pre-selection is carried out at the faculties of AU BB after information meetings for those interested in mobility. The selection evaluates the student's extracurricular activities, representation of the faculty, student's activity in the academic administration, student's artistic/publication activities, membership in youth and student organisations, exceptional artistic achievements, cooperation in the organisation of faculty events and student's language skills. The recommendation of the teacher of the profile course of study and the head of the department/year group plays a significant role in the selection of applicants.
- In terms of academic performance, preference is given to students whose weighted grade point average did not exceed 2.0 in the previous academic year.

- The selection procedure with the participation of the Institutional Coordinator and the faculty coordinators takes place after the faculty selection procedures and the results of the selection procedure are communicated individually to the mobility candidates. Candidates below the line are considered as alternates in the order in which they ranked in the selection procedure. AU BB's strategy is to send the highest number of mobility applicants while maintaining the quality of the organisation of the mobilities, the timely implementation of the procedures related to the administration of the mobilities and the creation of a motivating environment for the mobility participants. Priority is given to the allocation of a grant of one semester to participants who have not yet been on any mobility. In case of insufficient filling of the number of contractually allocated places for student mobility, the faculties of AU BB organise additional information meetings (beginning of the winter semester of the academic year in which the Project is implemented).
- In the case of vacancies allocated by the National Agency for mobility, it is possible for the applicant to participate repeatedly in the mobility (study/internship), subject to a maximum participation of 12 months at the relevant level of study.
- Each student approved for Erasmus+ mobility must be duly enrolled in the year of the academic year in which the mobility is carried out. Otherwise, he/she will lose his/her eligibility for Erasmus+ mobility.
- Interruption of studies due to mobility or during mobility is not possible. If the mobility applicant is a student of extra study duration, he/she cannot apply for mobility (repeating a year).
- Mobility must be started and completed within the same academic year. Final year students cannot apply for mobility/study in the summer term of the academic year in which they graduate.
- The content and scope of the study/traineeship abroad must be agreed before the student starts the mobility (Learning Agreement for Studies/Learning Agreement for Traineeship).
- For Project 2021 of the new Programme Statement 2021-2027 it is necessary to use the On-line Learning Agreement/OLA - Learning Agreement for Students <https://learning-agreement.eu/>
- AU BB guarantees the recognition of completed studies.
- Mobility study is carried out on the basis of an inter-institutional agreement between the universities. Each mobility partner (university) must hold a valid ECHE (Erasmus Charter for Higher Education 2021-2027).

### **Student mobility conditions**

#### ***Before mobility: Application instructions***

- In the preparatory phase, each mobility applicant will secure the signatures and the recognition of the completed courses in the Mobility Application Form: [AU\\_Mobility\\_Application\\_Form](#)
- Before starting the mobility, mobility applicants shall secure approvals from their teachers and the faculty management in the mobility approval application;

- in the individual study plan, applicants are guaranteed, by the signatures of their teachers, the recognition of the courses taken during mobility in addition to the courses enrolled according to the study plan.

#### ***Financial conditions and administration of mobilities***

- The amount of financial support for mobility is set by the Erasmus+ National Agency for Education and Training in Bratislava. The rates are also published on the website <https://www.erasmusplus.sk/> and are valid for all students going on a study stay.
- The grant is provided to the student's account in two instalments - an advance payment of 80% of the total grant after the signing of the financial contract by the student and the Erasmus+ AU Institutional Coordinator and after checking the submitted forms, and a top-up payment of 20% of the total grant after the end of the placement and the submission of all required documents from the placement to the International Relations Officer. The further contribution, above the level of the grant for a student receiving a social grant, will be paid by AU to the student after the mobility has taken place. The additional top-up allowance is intended for persons with a lack of opportunity whose physical, mental or medical condition does not allow them to participate in the mobility without additional financial support. According to the rules for the new programme statement and projects 2021-2028, these are possible barriers: disability, health problems, social barriers, economic barriers, barriers related to discrimination.
- A special grant can be applied for by a student with a physical, mental or disability disability where a top-up grant would not cover these costs.
- The student must complete an online language assessment of language skills in the language of instruction/working language specified in the Learning/Study Contract prior to mobility (until 30.6.2022; from July 2022 the EC is changing the OLS support provider).
- The student is obliged to enrol in courses with a minimum cumulative number of 30 ECTS credits per semester in the Study Contract before the start of the mobility.
- At the end of the mobility/study, the student must have earned at least 20 ECTS credits per semester at the foreign institution (university) (as recorded in the mobility/study transcript). Missing credits not taken at the receiving institution must be made up after the return from mobility in accordance with the faculty study regulations.
- Before departure, the outgoing student must sign a financial contract, including the relevant documents listed in the financial contract (passing a language test before mobility, except for native speakers; copies of insurance policies for compulsory commercial insurances according to the type of activity, European Health Card).
- If the student finds out after arriving at the foreign university that the content of the study he/she has planned and is specified in the *Learning Agreement differs from* the actual study provided, he/she will draw up a proposal for changes (*Changes to the original learning agreement*). This form will be sent by the student to the AU Faculty Coordinator for approval within one month of arrival at the foreign university.

#### **Student's obligations after returning from mobility**

- After the mobility, the student must submit to the AU International Relations Department a scan of the *Study Contract* - post mobility *section*, which indicates the

duration of the mobility confirming the length of the study stay and a statement of results including the grade, number of credits and grading scale.

- For the mobility/internship activity, the trainee submits the Internship Evaluation *issued by the host institution*, which is part of the Internship Contract.
- Failure to comply with the contractually specified period will result in the repayment of a pro rata share of the grant. AU will also accept any other relevant document issued by the receiving HEI that contains all the elements specified in the Study Agreement part after the mobility has been completed.
- The student completes and submits the mobility report within thirty days of the end of the mobility; the condition for the payment of the post-mobility supplement is the submission of the mandatory online language assessment at the end of the mobility.
- In the event of failure to comply with all of the above within the time limit of thirty days, the AU may request repayment of part or all of the grant awarded.
- All credits earned during the Erasmus+ study placement are fully recognised as compulsory, optional or elective subjects.
- The substitution of imported subjects for compulsory or compulsory elective subjects is decided by the teacher of the subject concerned (consultation of the student with the teacher prior to the mobility according to the individual study plan and study contract). The number of credits for these courses is governed by the credit system of the respective faculty of AU BB.
- Other imported courses are accepted as electives with the number of credits imported.

#### **Description of the recognition procedure for students on Erasmus mobility**

- The student agrees his/her study obligations in advance in a tripartite study contract. The contract guarantees full recognition of the agreed courses, which means that all courses from the contract, including their exact title in the original language and credit allocation, are added to the student's enrolment sheet.
- Entry of the assessment into the Academic Information System is made by the study department in the section of compulsory, elective or elective courses on the basis of the documented academic results (assessment) achieved by the student in individual courses and the consent of the teacher of the corresponding course.
- After returning from mobility, the student documents his/her learning achievements (assessments). This is evidenced by a certified document (*Transcript of Records*) from the partner HEI. This document becomes part of the student's study documentation. Recognition of courses is not requested by students after their return from mobility. The process starts automatically upon receipt of the document.
- The Office of Academic Affairs awards credit to a student only if the grade in the course is an E or better. Studying at another HEI will thus be reflected in the Diploma Supplement.
- The student requests a waiver from the teacher of the selected course to complete the course. He/she does this on his/her own initiative for courses whose content coincides or partially coincides with a course the student has taken at the partner HEI.
- In this case, the decision to grant a remission is entirely within the discretion of the teacher of the subject concerned, who is listed on the information sheet at the time.
- The teacher compares the content of the study and if the student's achievements correspond to level E or better, he/she may dismiss the course, prescribe specific

obligations for the student to complete, which must be fulfilled by an alternative deadline, no later than 1 month after the mobility. If the student fails to meet the requirements, the student has the right to take the course in subsequent semesters.

- If the student disagrees with the teacher's decision regarding his/her waiver, he/she may ask the Vice-Dean for Educational Activities and Quality for assistance in the matter.

#### **Recognition of mobility/internship**

- The student will not receive any credits (0 ECTS) for the mobility/internship because participation in the internship is voluntary and not part of the student's study plan.
- Mobility/internship is recognised in the Diploma Supplement; in the case of a graduate internship/fellowship, graduates will receive a Certificate of Participation from the host company.



## 9. THE REQUIRED ABILITIES AND APTITUDES OF THE APPLICANT FOR THE STUDY PROGRAMME

### a) Required competences and prerequisites for admission

- A student may enter the Bachelor's programme after successful completion of the secondary school studies ending with the final examination and after successfully passing the entrance examinations.
- The purpose of the entrance examination is to test the level of knowledge, talent, abilities and skills of the applicant in the light of the specific requirements that arise for the applicant from the chosen study programme.
- The entrance exam consists of a talent test and a written exam. The aptitude test shall be conducted in a manner appropriate to the nature of the programme of study the student wishes to follow.
- The specified conditions and the method of verifying their fulfilment must enable the selection of applicants who show the highest level of talent, skills, knowledge for study in the study programme.
- The prerequisite for admission to the study is a basic orientation and knowledge in the field of musical art - composition, a general overview of the history of domestic and world music, previous individual artistic activity and knowledge of one world language. The specific [requirements for the entrance examination for the first level of university studies](#) are set and focused and published on the school's website.
- The entrance examination is designed to test the level of knowledge, talent, thinking, abilities and skills of the applicant in terms of the specific requirements that arise for the applicant from the chosen bachelor's degree programme - composition.

### b) Admission procedures

The faculty shall publish, no later than 2 months before the last day set for the submission of applications, the deadline for the submission of applications, the conditions for admission, the deadline and the method for verifying their fulfilment, as well as the form and framework content of the entrance examination, the list of recommended reading and the method of evaluating its results. These facts shall be published by the FMU AU on the official faculty notice board and in a mass manner in accordance with Act No 211/2000 Coll. on Free Access to Information and on Amendments and Additions to Certain Acts, as amended. Information on the number of applicants planned to be admitted to the study programme shall also be published.

- At the request of the applicant with a disability, the FMU AU will determine the form of the entrance examination and the manner in which it is to be conducted, taking into account the applicant's health problems.
- Due to the application of the same evaluation criteria for all applicants for study at FMU AU, it is not possible to determine an alternative date for the admission procedure.
- The entrance exam consists of two parts, but is a one-round/one-day exam.
- The practical part of the talent test is aimed at determining the applicant's compositional abilities through the submission of scores or sound recordings. Ideally, the compositions submitted should be of different instrumentation or genre.
- It is conducted by a personal interview combined with an evaluation of the work submitted.

The theoretical (knowledge) part of the examination tests the candidate's general cultural overview and theoretical knowledge and knowledge of a foreign language.

- ✓ a test of a general overview of the history of musical art,
  - ✓ a test aimed at determining theoretical knowledge in the field of harmony, counterpoint, instrumentation, instrument doctrine, etc.
  - ✓ world foreign language test.
- 
- The level of applicants is evaluated by an admissions committee appointed by the Dean of FMU AU. The Admissions Committee has at least three members, including the chairperson, and is composed of faculty members with the titles of professor, associate professor or assistant professor who are involved in the implementation of the study programme.
  - The members of the examination board shall mark the tasks on a point system on a scale of 0 to 25 points for the talent test. The admission procedure also includes a written test, which is scored from 0 to 7 points.
  - The marks for the individual components of the entrance examination are added together. In order to pass the admission interviews, the student must score a minimum of 19 points on the total score of the written and talent tests. The maximum total score for the talent and written examinations is 32 points.

<b>c) Admission results for the most recent period</b>
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- Number of applicants in the admission procedure for Bc. 4  
Number of admitted: 4, enrolled: 4
- Number of applicants in the admission procedure for Bc. 3  
Number of admitted: 3, enrolled: 3
- Number of applicants in the admission procedure for Bc. 2  
Number of admitted: 2, enrolled: 2

## 10. FEEDBACK ON THE QUALITY OF EDUCATION PROVIDED

### a) Procedures for monitoring and evaluating students' views on the quality of the study programme

FMU AU monitors the evaluation of learning by students at regular intervals. Students participate in the evaluation of the study programme by anonymously answering survey questions.

The person who has the main responsibility for the implementation, development and quality assurance of the study programme continuously monitors the education in the entrusted study programme and focuses on its provision and results.

The subject of monitoring is the qualification structure and composition of teachers, the academic results achieved in individual subjects, the level of knowledge of students in state examinations, the artistic results achieved, the participation of teachers and students in projects and other creative activities and their participation in academic mobility.

For the purposes of monitoring and subsequent evaluation, it primarily uses information from AiS2, documentation on artistic activities registered in the participating departments or the Faculty's Office for Artistic and Scientific Activities, and, above all, information from student surveys.

### Course of the student survey

- According to the Internal Quality Assurance System, student surveys are carried out twice a year, mostly digitally, through MS forms tools (Article 58, [Internal Quality Assurance System](#)).
- The student survey is organized by the study department - it sends out an email to students providing information about the survey and the possibility to participate in the survey.
- The response collection period is set so that the surveys are conducted after the end of classes in a given semester. The surveys will take place before the end of the academic year.
- The faculty sets the length of the period for accepting student responses so that every student has the opportunity to participate in the student survey.
- After receiving student responses online, the Curriculum Officer summarizes the findings and develops an analysis of the findings.
- The results of the interim evaluation form the basis for the evaluation of the overall level of artistic and educational activities and other reports.
- After summarising the views, the person responsible for the programme of study evaluates the findings relevant to the programme of study and prepares a short written evaluation, where, where suggestions for improvement are identified, changes can be suggested to address the deficiencies.
- Written evaluations are submitted to the Quality and Faculty Development Council (QFDC), which reviews and evaluates the surveys overall, identifies gaps, threats and opportunities, and determines corrective actions to improve quality.

### b) Results of student feedback and related measures to improve the quality of the study programme

At FMU AU, in accordance with the Act 131/2002 on Higher Education § 70 (1) (h) and in accordance with the Internal Quality Assurance System of AU, Article 58, a student survey was conducted in the online environment between 1 February 2022 and 28 February 2022. 54% of all FMU AU students participated, including 44 Master's students.

It was necessary to categorize the broad content field of the statements and then to select the primary areas:

1. *Cooperation with external art institutions as preparation for practice*

FMU is in intensive negotiations with institutions and on the basis of agreements, cooperation agreements have already been established or are being prepared, which open the space for students to gain performing and compositional experience and to present their own quality (the State Chamber Orchestra Žilina, the State Opera in Banská Bystrica, the Slovak State Philharmonic Košice, Radio and Television of Slovakia and others).

2. *Pedagogical qualification*

FMU has submitted an application to the Ministry of Education, Science, Research and Sport for approval of the Additional Pedagogical Studies programme in the continuity of the study field of Arts. They included the complex of all specializations at FMU and were oriented to STUDENT - full-time form and ABSOLVENT - distance form. Applications covering both degree programmes were approved with a validity period until 29 August 2026. This provides students with the opportunity to apply for the FTE and become fully qualified to work as a secondary school music teacher and primary school art teacher.

3. *Intra-institutional cooperation at the AU*

Students have access to the university's grant system where they can and do submit projects. The system is designed to fund projects from three programmes, of which Programme 03 also supports student intra-institutional collaboration. Many students are also involved in projects requiring diverse inter-faculty collaboration (e.g. opera performances, musical productions), but which could not be fully realized during the pandemic period.

New forms of cooperation will include the opportunity for FMU AU students to work in the ART3 Simulation Centre, which as a multimedia centre focuses on the production and post-production and presentation of artistic creations. It is part of AU's long-term plan for the period 2021-2026 and is one of the development strategies of the current AU leadership.

4. *Direct education and faculty functioning*

Due to the space constraints of the faculty and its financial availability, some comments could be reflected immediately, some were delayed and some are being worked on intensively. At the moment, students have access to practice classes and sufficient technical equipment. The technical "retrofitting" of the premises is planned in a phased manner.

The requirements for increasing the number of hours of selected disciplines, the orientation towards contemporary art and feasible proposals for innovations in the composition of the study programme were reflected and implemented in the preparation of the accreditation dossier.

5. *Problems with individual study preparation and implementation during a pandemic*

The situation was monitored by experts from relevant health, statistical and other sectors and the faculty followed their recommendations and regulations. Although the students rightly felt the constraints, we tried to minimize them to the maximum extent within the **faculty's control**. **However, despite the constraints, instruction** was delivered, moving to an online environment. Thus, the continuity of **education** was maintained.

<b>c) Results of alumni feedback and related measures to improve the quality of the study programme</b>
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FMU obtains information on the success of graduates' employment by using several forms, primarily by organizing further education, doctoral studies, additional pedagogical studies, organization of courses and training. Former graduates cooperate with the faculty, participate

in projects, workshops and concert performances. They are invited to various events organised by FMU AU.

Through communication with employers and representatives from practice, the employment of graduates of the Composition study programme is monitored.

Graduates of the study programme will participate as representatives of external stakeholders in the monitoring and regular evaluation of the study programme and the results of their feedback will be part of the evaluation of the person responsible for the implementation, development and quality of the study programme and the Vice-Dean for Educational Activities and Quality at the Faculty of Performing Arts.

## 11. REFERENCES TO OTHER RELEVANT INTERNAL REGULATIONS AND INFORMATION RELATING TO THE STUDY OR THE STUDENT'S PROGRAMME OF STUDY

Faculty of Performing Arts:	<a href="https://fmu.aku.sk">https://fmu.aku.sk</a>
Academy of Arts:	<a href="https://www.aku.sk/sk">https://www.aku.sk/sk</a>
Departments:	<a href="https://fmu.aku.sk/sk/katedry">https://fmu.aku.sk/sk/katedry</a>
Study Regulations:	<a href="https://fmu.aku.sk/home/vnutorne-predpisy-fakulty.html">https://fmu.aku.sk/home/vnutorne-predpisy-fakulty.html</a>
AR Schedule:	<a href="https://fmu.aku.sk/sk/studium/harmonogram">https://fmu.aku.sk/sk/studium/harmonogram</a>
Thesis:	<a href="#"><u>Directive No. 1/2016 Directive on the basic requirements of the final theses at the Faculty of Performing Arts AU BB</u></a>
Accredited first-degree study programmes:	<a href="https://fmu.aku.sk/sk/studium/akreditovane-studijne-programy/akreditovane-studijne-programy-prehľad">https://fmu.aku.sk/sk/studium/akreditovane-studijne-programy/akreditovane-studijne-programy-prehľad</a>
Admission procedure:	<a href="https://fmu.aku.sk/sk/studium/prijimacie-konanie">https://fmu.aku.sk/sk/studium/prijimacie-konanie</a>
Fees and tuition:	<a href="https://www.aku.sk/sk/studiumsk/studenti/poplatky-a-skolne.html">https://www.aku.sk/sk/studiumsk/studenti/poplatky-a-skolne.html</a>
Social scholarships:	<a href="https://www.aku.sk/sk/studiumsk/studenti/socialne-stipendium.html">https://www.aku.sk/sk/studiumsk/studenti/socialne-stipendium.html</a>
Incentive scholarships:	<a href="https://www.aku.sk/sk/studiumsk/studenti/motivacne-stipendia.html">https://www.aku.sk/sk/studiumsk/studenti/motivacne-stipendia.html</a>
Student Home:	<a href="#"><u>Student home (aku.sk)</u></a>
International mobility:	<a href="https://www.aku.sk/sk/erasmus/zakladne-informacie.html">https://www.aku.sk/sk/erasmus/zakladne-informacie.html</a>
Artistic bodies:	<a href="https://fmu.aku.sk/sk/umelecke-telesa">https://fmu.aku.sk/sk/umelecke-telesa</a>
Festivals competitions, conferences:	<a href="https://fmu.aku.sk/sk/umenie-a-veda/festivaly-sutaze-a-konferencie">https://fmu.aku.sk/sk/umenie-a-veda/festivaly-sutaze-a-konferencie</a>
Concerts:	<a href="https://fmu.aku.sk/sk/umenie-a-veda/koncerty">https://fmu.aku.sk/sk/umenie-a-veda/koncerty</a>
Publications and scores:	<a href="https://fmu.aku.sk/sk/umenie-a-veda/publikacie-a-partitury">https://fmu.aku.sk/sk/umenie-a-veda/publikacie-a-partitury</a>
AFA <sup>6</sup>	<a href="https://fmu.aku.sk/sk/afa-casopis">https://fmu.aku.sk/sk/afa-casopis</a>
Publications and scores:	<a href="https://fmu.aku.sk/sk/umenie-a-veda/publikacie-a-partitury">https://fmu.aku.sk/sk/umenie-a-veda/publikacie-a-partitury</a>
Art3 Magazine:	<a href="https://www.aku.sk/sk/univerzita-au/casopis-art3.html">https://www.aku.sk/sk/univerzita-au/casopis-art3.html</a>
Internal grant system:	<a href="https://www.aku.sk/sk/vyskum-a-granty/interny-grantovy-system.html">https://www.aku.sk/sk/vyskum-a-granty/interny-grantovy-system.html</a>

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<sup>6</sup> Scientific and professional journal of the Faculty of Performing Arts of the Academy of Arts in Banská Bystrica: